

**RESOLUTION OF THE BOARD OF DIRECTORS
OF
THE CIRCLE OAKS HOMES ASSOCIATION**

A California Corporation

We, the undersigned, all being Directors of the Circle Oaks Homes Association, a California Corporation, having discussed the business herein set forth, and:

WHEREAS, Section 5673 of the Civil Code requires the board of directors to authorize, in an open meeting, the recording of liens against the separate interests of owners with delinquent assessments;

and WHEREAS, Pursuant to Section 5660 of the Civil Code, a letter dated May 31, 2015 was sent which contains:

- The notice of delinquent assessment
- A description of the Association's collection and lien enforcement procedures
- An itemized statement of charges
- The owner's right to inspect Association accounting records
- The owner's right to dispute the record of their account
- The Association's responsibility to participate in dispute resolution with the owner
- Said letter demands payment within 30 days of the receipt of this letter.

The letters of intent-to-lien were sent to the owners of lots numbered:

| | | | |
|----|-----|-----|-----|
| 63 | 96 | 142 | 231 |
| 67 | 102 | 163 | 232 |
| 76 | 109 | 181 | 268 |
| 93 | 110 | 195 | 315 |

and WHEREAS, The owners have remained delinquent in the payment of their assessments after the requested 30 days, (thru June 30, 2015),

It is RESOLVED, that the Association authorizes and directs its Association Manager to place a lien on their property(s) for the delinquent amounts and any late fees, interest charges, and other collection-related amounts.

This resolution was adopted by the board of directors at an open meeting on:

Dated: July 14, 2015

Katie Maxim, President

Brian Witbracht, Vice President

Nancy Lewis-Heliotas, Secretary & Treasurer

Scott St. Aubin, Director

Jeffrey Roberts, Director